

## Application Form

### College Garden Hotel

I am a (prospective) student at the

**International College of Tourism and Management**

and I would like to apply for housing at the ITM Campus Bad Vöslau in the College Garden Hotel

**Study year**                      **2025 / 2026**

#### Applicant

Family name	
First name	
City	
Address	
Nationality	
Date of birth	
Email	
Phone number	
Sex	<input type="radio"/> Male   <input type="radio"/> Female   <input type="radio"/> Other
Passport number	

#### Type of room & Costs:

Room type	Costs	Duration of contract	Payment
O Single	€ 710 / person / month (Monthly payment)	1.10. – 30.05. (8 months)	<input type="radio"/> per month
	€ 700 / person / month (Pre-payment per semester)		<input type="radio"/> per semester
	€ 690 / person / month (Pre-payment per study year)		<input type="radio"/> per year
O Twin	€ 440 / person / month (Monthly payment)	1.10. – 30.05. (8 months)	<input type="radio"/> per month
	€ 430 / person / month (Pre-payment per semester)		<input type="radio"/> per semester
	€ 420 / person / month (Pre-payment per study year)		<input type="radio"/> per year

All room bookings are made for a duration of 8 months. Upon request a semester booking is possible. Shorter booking periods will lead to an additional fee equating 1 monthly rent. All payments are due 7 days after the invoice has been issued and sent to the student. In case of a delayed payment a handling surcharge of 10€ will be added to the invoice per week (7 days).

**Board option & Costs:**

Breakfast: Monday – Sunday | buffet

Lunch and Dinner: Monday – Saturday | buffet (always with vegetarian options)

Students can expect a high-quality buffet, which is also served to our regular business guests. Value = 20€ per meal! It consists of several main-course options (also vegetarian), and subject to availability starters, salad buffet and a dessert.

<b>Full Board: Breakfast + Lunch + Dinner</b>			
Payment option	Price per month	Total	Months
Per month	680€	680 €	1
Per semester	670€	2680 €	4
Per study year	660€	5280 €	8

<b>Half Board: Breakfast + Lunch or Dinner</b>			
Payment option	Price per month	Total	Months
Per month	450 €	450 €	1
Per semester	440 €	1760 €	4
Per study year	430 €	3440 €	8

<b>Breakfast:</b>			
Payment option	Price per month	Total	Months
Per month	230 €	230 €	1
Per semester	220 €	880 €	4
Per study year	200 €	1600 €	8

<b>Lunch or Dinner:</b>			
Payment option	Price per month	Total	Months
Per month	270 €	270 €	1
Per semester	260 €	1040 €	4
Per study year	250 €	2000 €	8

<b>Lunch and Dinner</b>			
Payment option	Price per month	Total	Months
Per month	520 €	520 €	1
Per semester	500 €	2000 €	4
Per study year	510 €	4080 €	8

**I would like to book:**

Full Board |  Half Board |  Breakfast |  Lunch or Dinner |  Lunch and Dinner

Payment option:

Per month |  Per semester |  Per study year

*Individual prices at the restaurant:*

*Breakfast: 9,5€ | Lunch or Dinner: 13,5€*

**Arrival:**

Your room will be available from the 1st of October. If you inform us in advance, we will arrange a pre-check in without additional costs on the 30th of September depending on the availability.

Pre-check in before the 30th of September is possible at the following rates:

- Pre-check in single room: 45€ per night (incl. Breakfast buffet)
- Pre-check in double room: 30€ per night (incl. Breakfast buffet)

**Room amenities:** The following furniture is provided in all single/double rooms: coat rack, (two) single bed(s), desk, chair(s), flat screen TV, internet access, shelves for books etc., lights, mirror, fully furnished bathroom with shower and toilet, balcony. Bed covers, sheets and towels will be provided. There is a washing machine and a dryer for your personal clothes available for a rate of 2€ per usage including washing powder. A shared kitchen with all amenities is available.

**Check-Out:** Your contract will end automatically at the end of the above-mentioned booking period. An extension is possible; however, we kindly ask to request it as soon as possible as it depends on the booking situation at the hotel. On the check-out day, the hotel team will check your room together with you. The key handover will follow and ends the contract. Rooms are expected to be in the same condition as when you checked in. Please note that a cleaning charge of EUR 120 per person will apply if your room is not in a proper state.

**Additional notes:** The number of available rooms is limited in the hotel; therefore, reservations of space are accepted on a first-come, first-serve basis.

Please follow the following steps to get your room reservation confirmed:

- Submit the completed form via email to [office@itm-college.eu](mailto:office@itm-college.eu)
- You will then get a reservation confirmation from the hotel

All students will be assigned to a particular room based on the information submitted on the application form and the availability of the requested room at the time of contract submission.

All students who applied for a double room will be assigned a roommate based on the information submitted on the student application form. It is our policy not to discriminate when assigning roommates based on any reason. Every effort will be made to honour mutual roommate requests, but a match of request will not be guaranteed.

A flat insurance for approximately 120€ per year is mandatory upon arrival and covers for most damages in the room. In addition, we require a deposit of one monthly rent which will be paid back when moving out and no new damage is found.

**Requests by applying student:**

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Herewith I declare that all above-mentioned information is accurate and true.